Retail store supervisor

David's Fine Linens

Job ID
41604

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LOCATION	DATE POSTED	EXPIRY DATE
260 Edgeley Blvd suite 17, Concord, ON| Ontario	12-11-2026	11-05-2027

TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD 36.10	2 years to less than 3 years	College/CEGEP

Job Details

Languages

- English

Education

- Secondary (high) school graduation certificate

Experience

- 2 years to less than 3 years

On site

- Work must be completed at the physical location. There is no option to work remotely.

Work setting

- Retail business

Tasks

- Supervise staff (apprentices, stages hands, design team, etc.)
- Assign sales workers to duties
- Hire and train or arrange for training of staff
- Authorize payments by cheque
- Order merchandise
- Authorize return of merchandise
- Establish work schedules
- Sell merchandise
- Prepare reports on sales volumes, merchandising and personnel matters
- Resolve issues that may arise, including customer requests, complaints and supply shortages
- Organize and maintain inventory
- Supervise and co-ordinate activities of workers

Supervision

- 5-10 people
- Retail salespersons and sales clerks

Transportation/travel information

- Willing to travel

Work conditions and physical capabilities

- Fast-paced environment
- Work under pressure
- Tight deadlines
- Attention to detail
- Combination of sitting, standing, walking

Personal suitability

- Accurate
- Client focus
- Efficient interpersonal skills
- Excellent oral communication
- Flexibility
- Organized
- Reliability
- Team player
- Dependability
- Initiative
- Ability to multitask

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