

Retail store Supervisor

Pawan Investment group Ltd

Job ID
41510

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LOCATION	DATE POSTED	EXPIRY DATE	
Altona, Altona, MB Manitoba	31-10-2026	29-04-2027	
TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD 31.50/hour	1 year to less than 2 years	Secondary (high) school graduation certificate

Job Details

Altona Domo located at Altona, MB R0G 0B0 is excited to welcome a skilled and motivated candidates to the position of Retail store supervisor (NOC 62010) to join their team. They are looking forward to welcoming a dedicated and customer-focused Retail Store Supervisor who is passionate about delivering excellent customer service, leading and motivating a team, maintaining high standards of store operations, and contributing to the overall success of our business. The successful candidate will have the opportunity to become a valued member of their team, with the possibility of starting at the earliest date.

Wage: \$31.50/hour

Language: Good English communication skills, both written and verbal.

Job Type: Full time

Expected hours: 35-40 hours /week

Job responsibilities

- Assign sales workers to duties
- Order merchandise
- Authorize return of merchandise
- Establish work schedules
- Prepare reports on sales volumes, merchandising and personnel matters
- Resolve issues that may arise, including customer requests, complaints and supply shortages
- Organize and maintain inventory
- Supervise and co-ordinate activities of workers
- Manage cash
- Conduct performance reviews
- Supervise office and volunteer staff

Employment terms:

Must be familiar with POS systems, Microsoft Outlook, and related retail software.

Must be flexible to work Day, evening and night shifts. Should be physically available at the store. There are no remote working options.

The ideal candidate should be customer-focused, possess efficient interpersonal skills, be well-organized and reliable, and demonstrate a strong ability to work effectively as part of a team and must be comfortable working in a fast-paced retail environment

Work conditions and physical capabilities

- Fast-paced environment

Personal suitability

- Client focus
- Efficient interpersonal skills
- Organized
- Reliability
- Team player

Education & Experience:

- Completion of secondary school is required.
- 1-2 years of Supervisory experience preferably in a retail setting is required. Experience overseeing cashiers and sales associates is strongly preferred.

Eligible candidates can send their resume to pawaninvestmentgroupltd@gmail.com

No personal drop offs and calls please. We thank all applicants for their interest in this opportunity. Please note that only candidates selected for further consideration will be contacted by our recruitment team.