

Technician: Construction trades helper Water Technician

Job ID
41508

Total Restoration Vernon

VIEW THIS JOB ONLINE: <https://www.firstnationsjob.com/jobs/41508>

LOCATION	DATE POSTED	EXPIRY DATE	
8121 Highland Pl, Vernon, BC British Columbia	30-10-2026	28-04-2027	
TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD 27.00 -29.00 per Hr	2 years to less than 3 years	No degree, certificate or diploma

Job Details

Technician: Construction trades helper Water Technician

A Technician's role at Total Restoration Services is instrumental in so many ways. As a technician, we expect this person to set an example everyday at work. This can be done by consistently following company procedures, and teaching/mentoring/supervising those around them, while being empathetic and respectful every day. A technician will assist with supporting new staff, and help their team whenever necessary. It is the responsibility of the technician to apply his/her IICRC training, knowledge of safety policies, and model completion of basic company procedures at all times. Reference the IICRC standard guidelines required in our industry.

Reports to:

Technicians will report daily to the Emergency Project Manager(s)

Hours of work:

Standard workday is 8:00am – 4:30pm

**Some days could run longer were staying late is necessary, or possible weekend work in high claim volume situations

On-call Rotation

**On-call means being available on a 24/7 basis for emergency restoration calls for their scheduled on call rotation. There will be times when after hours and weekend work will be required whether on call or not.

Job Description

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- Travel to and from restoration projects inside our service area

**Oyama to Revelstoke (South/North) and Nakusp to Chase (East/West)

- Daily Vehicle safety and maintenance inspections

**Complete vehicle sign out form daily. Forms are found to the right of the vehicle key box in the shop. Pre-Trip Inspection Forms are to be filled out for vehicles used that day. Forms are attached the brown shelving unit at the entrance of the shop (green door).

- Obtain work authorizations when required

****Check to make sure one is completed on initial claims, use encircle app link and send to client's phone for signature when able**

- Complete pre/post loss Docusketch photos

****(Pre)Prior to 'any' work commencing & (Post)Following all emergency work and removals. Check in the Docusketch app to make sure both have been completed before pulling equipment and leaving a loss.**

- Document claim photos in Encircle and create file/photo notes for claim details

****Carefully look for pre-existing damage**

****These photos should capture pre-existing damage or surfaces/areas with no damage (Example: a floor before movers or another trade comes in)**

****All project photos should be completed in encircle. Do not save directly to your phone and attempt to move later.**

- Photos should be taken prior to commencing work on any project daily, and be taken at end of shift to justify work that has been completed.

- Start/finish emergency 12 hour report and checklist

- Obtain flooring (ICC) samples of all different affected flooring materials.

****IMPORTANT: 1 set of samples to be taken and remain on site, 2nd set of samples to be returned to office.**

- Moisture map affected areas in provided software app, include temperature, relative humidity, and moisture content readings of specific building materials.

- Set up drying equipment and monitor as per IICRC standards

- Set up other specialty equipment such as injectadry, negative air filtration systems (vented), ozone chambers.

- Carefully operate and maintain our mobile extraction units

****Maintain and clean after each loss.**

****IMPORTANT: Never let these units freeze, keep running in subzero temperatures and check frequently.**

- Recording all equipment by list and photos to Encircle

- Construct dust control measures and containments prior to removals

- Selective demolition as necessary to achieve optimal drying with minimal building material removal

****Clean straight drywall cuts, carefully removed baseboards and trims, pull all remaining screws and nails. Ready for repairs.**

- Complete water extraction & biowash(hotwash) following IICRC standards

- Establish initial direction for handling contents on new projects

****Find location for wet or damaged contents to be moved to, so contents do not get mixed with non-affected items at first attendance of loss.**

****If more damage to contents occur if left for too long, arrange for contents to be moved off-site or attended to asap.**

****Document and report content information to Content Supervisor/Mitigation manager**

- Moving, packing & resetting contents

- Move furniture/appliances in a safe manner where other building materials do not get damaged.

****Hardwood floors, cabinets, door frames, etc. Always be cautious and train those working with you to do the same.**

****Photo document all areas you will be moving items in before you move and when completed.**

- Maintain excellent customer service (5 star service)

- Keep attention to detail and safeguard our customers property and sensitive information at all times

- Immediately (within 1 hour) refer questions from a property owner, strata manager, adjuster, etc. to the Emergency Project Manager or Emergency Department Manager.

- Practice good housekeeping at all times to ensure a safe and tidy worksite

- Follow safety policies and procedures to support a safe working environment

- Mold remediation & Asbestos work

****Following company safe work procedures**

- Follow Worksafe BC regulations and company procedures for hazardous materials
- Work under time constraints to meet timelines
- Excel in gaining knowledge and experience as a Lead technician in all claim aspects of the business

****Water, sewer, fire, smoke damage, etc.**

- Debris disposal

****Record disposals daily on clipboards in shop to the right of equipment room attached the brown shelving unit. Record date, job number and job name on appropriate sheet (garbage, drywall & recycle).**

- Maintain equipment to ensure good working order

****Ensure safe transport so damage is avoided, protect equipment when placing on site. (Ex. Put dehumidifier's up on blocks in a crawlspace that could possibly reflood on a seepage claim, or strap them securely when transporting in vehicle)**

- Complete daily vehicle clean and maintenance on extraction trucks
- Clean and restock vehicle at end of every shift

****Ensure trucks ready to go for next person (Finding out truck isn't ready when you arrive afterhours isn't fun or efficient in our response time)**

****If unable to complete let a manager know so arrangements can be made.**

- Supply sheets are to be filled out every time shop supplies are used on a job site. SEND DAILY

**** Please ensure supply separate sheets for each different stage of a project - emergency, content, abatement, and structural are all to be recorded individually.**

**** Once supply sheets are filled out, please email them to ashley@totalrestore.ca**

- Complete time sheets at end of each daily project. SEND DAILY

****This needs to be an area of focus for all staff. So lead technicians should model this daily and fill out through the day, then forward to vernon@totalrestore.ca at end of each day.**

Summary

A Technician's role in the claims process at Total Restoration Services requires attention to detail and experience in a large array of different claim types (water, sewer, fire, smoke, etc.) Training will be provided to our developing technician's and reviewed quarterly. The job of a technician is to work with the Emergency Project Managers in all facets of restoration. Specific duties include mitigation, demolition, pack out, content manipulation, and cleaning. The role of a Technician is to ensure clear communication is completed with the Emergency Project Manager of job progression daily.

IICRC credential fees are paid for by Total Restoration Services for as long as you are an employee. However, it is your responsibility to ensure credentials are current and in good standing. This includes WHIMIS, First Aid, Respirator Fit Test etc. Report to office HR for IICRC course credit options.

Wage \$27.00 to 29.00 depending on experience Medical Benefits available after probation.

Submit application to vernon@totalrestore.ca