# Bookkeeper

Gillz Transport Ltd.

Job ID
**41213**

VIEW THIS JOB ONLINE: https://www.firstnationsjob.com/jobs/41213

| LOCATION | DATE POSTED | EXPIRY DATE |
|---|---|---|
| 717 Cynthia St, Saskatoon, SK\| Saskatchewan | 25-09-2026 | 24-03-2027 |

| TYPE OF JOB | SALARY | MIN. EXPERIENCE | MIN. EDUCATION |
|---|---|---|---|
| Full Time | CAD $26.92/ hour | 7 months to less than 1 year | College, CEGEP or other non-university or diploma from a program of 1 year to 2 years |

## Job Details

Bookkeeper

Company: Gillz Transport Ltd.

Location: 717 Cynthia St Saskatoon, SK S7L 6B7

Salary: $26.92/ hour

Vacancies: 1 vacancy

Terms of employment: Permanent employment, Full time 30 to 40 hours / week

Start date: As soon as possible

Job requirements

Languages

English

Education

College, CEGEP or other non-university certificate or diploma from a program of 1 year to 2 years

Experience

7 months to less than 1 year

On site

Work must be completed at the physical location. There is no option to work remotely.

## Job Description

Tasks

Calculate and prepare cheques for payroll

Calculate fixed assets and depreciation

Keep financial records and establish, maintain and balance various accounts using manual and computerized bookkeeping

systems
Maintain general ledgers and financial statements
Prepare other statistical, financial and accounting reports
Prepare tax returns
Prepare trial balance of books
Reconcile accounts

Personal suitability
Accurate
Client focus
Excellent oral communication
Flexibility
Judgement
Organized
Reliability

How to apply
By email
info@gillztransportltd.com

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