

retail store supervisor

Job ID
40704

Super Sun Farm (2005) Ltd.

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LOCATION	DATE POSTED	EXPIRY DATE	
8882 120th Street, Surrey, BCV3V 4B4, Surrey, BC British Columbia	29-07-2026	25-01-2027	
TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD 28.50	No Experience	No degree, certificate or diploma

Job Details

Job Title: retail store supervisor

Employer details: Super Sun Farm (2005) Ltd.

Job details

- Location: 8882 120th Street, Surrey, BCV3V 4B4
- Work location: On site
- Salary: 28.50 hourly / 40 hours per week
- Starts as soon as possible
- Vacancies: 1 vacancy

Company and Position Overview: Super Sun Farm is a retail business specializing in fresh fruits, vegetables, grocery products and other everyday food items. The store is committed to providing customers with fresh, high-quality products, competitive prices and friendly service in a clean and organized shopping environment.

The Retail Store Supervisor is responsible for overseeing the daily operations of the store and coordinating the activities of retail employees. The position ensures that customers receive efficient service, products are properly stocked and displayed, inventory levels are maintained, and employees follow company policies, food-safety requirements and workplace procedures. The supervisor also assists with staff training, scheduling, cash handling, customer concerns, product quality control and opening or closing the store.

Languages: English

Education: Secondary (high) school graduation certificate

Experience: 2 years to less than 3 years

On site: Work must be completed at the physical location. There is no option to work remotely.

Responsibilities

Tasks

- Supervise and coordinate the daily activities of cashiers, shelf stockers, produce clerks and other retail employees.
- Assign duties, prepare work schedules and monitor employee attendance and performance.
- Train new employees on customer service, cash register procedures, product handling, workplace safety and store policies.
- Provide friendly and professional customer service and resolve customer concerns, complaints and product-related inquiries.
- Monitor the quality and freshness of fruits, vegetables and other grocery products.

- Ensure expired, spoiled or damaged products are removed from display areas promptly.
- Maintain proper product displays, pricing labels, promotional signs and shelf organization.
- Monitor inventory levels and prepare orders for produce, groceries, packaging materials and store supplies.
- Receive deliveries, verify quantities and inspect products for quality and damage.
- Authorize payments, refunds, exchanges and merchandise returns according to company policies.
- Operate the point-of-sale system, process customer transactions and balance cash registers at the end of each shift.
- Maintain sales, inventory, delivery and employee performance records.
- Ensure the store, checkout counters, storage areas and produce displays remain clean, organized and safe.
- Assist management with implementing sales promotions, merchandising plans and customer service standards.
- Enforce workplace health and safety, food-handling and sanitation procedures.
- Open and close the store when required and ensure all security procedures are followed.
- Perform the duties of supervised employees during busy periods or staff shortages.

Additional information

Work conditions and physical capabilities

- Fast-paced environment
- Tight deadlines

Personal suitability

- Accurate
- Efficient interpersonal skills

Who can apply for this job?

You can apply if you are:

- a Canadian citizen
- a permanent resident of Canada
- a temporary resident of Canada with a valid work permit

Do not apply if you are not authorized to work in Canada. The employer will not respond to your application.

How to apply

By email

jobs.sunfarmsurrey@gmail.com

By mail

8882 120th Street, Surrey, BC V3V 4B4