

orthopedist aide
9372-6008 Québec inc.

Job ID
40325

VIEW THIS JOB ONLINE: <https://www.firstnationsjob.com/jobs/40325>

LOCATION	DATE POSTED	EXPIRY DATE	
kirkland, kirkland, QC Quebec	10-06-2026	07-12-2026	
TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD 36.5	5 year or more	Secondary (high) school graduation certificate

Job Details

- Tasks
- Assist health care professionals during patient assessments.
 - Assist with taking measurements, fitting, and adjusting orthoses.
 - Help patients put on, remove, and correctly adjust their orthoses, and explain their proper use and care.
 - Prepare, clean, and maintain equipment, orthoses, and treatment rooms.
 - Prepare and update patient records and perform data entry.
 - Schedule and confirm appointments, follow up with patients, and answer telephone calls.
 - Process forms, prescriptions, and administrative and clinical documents.
 - Order supplies and equipment, manage inventory, and maintain accurate records.

Job Description

Assist health care professionals during patient assessments. Assist with taking measurements, fitting, and adjusting orthoses. Help patients put on, remove, and correctly adjust their orthoses, and explain their proper use and care. Prepare, clean, and maintain equipment, orthoses, and treatment rooms. Prepare and update patient records and perform data entry. Schedule and confirm appointments, follow up with patients, and answer telephone calls. Process forms, prescriptions, and administrative and clinical documents. Order supplies and equipment, manage inventory, and maintain accurate records.