

Manager, Student Health & Wellness

UNBC

Job ID

40306

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LOCATION	DATE POSTED	EXPIRY DATE	
3333 University Way, Prince George, BC British Columbia	08-06-2026	05-12-2026	
TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD \$95,000 to \$110,000	5 year or more	Master's degree

Job Details

The University of Northern British Columbia is seeking a Manager, Student Health and Wellness to join the Student Success team.

This is a full-time, permanent role. The starting salary will be determined with consideration of the successful candidate’s relevant education, skills, and experience. The annual salary range for this position is \$95,000 to \$110,000.

To apply visit: unbc.ca/career-opportunities
Applicants should create an applicant profile, and apply on this position by uploading and submitting a cover letter and resume. The position is an on-campus position, based at the Prince George campus.

Priority will be given to applications received by June 30, 2026. Applications will be accepted until the position is filled.

Job Description

The Manager, Student Health and Wellness provides strategic and operational leadership for student-facing health and wellbeing services, including the Access Resource Centre, Counselling Services, the University of Northern British Columbia's (UNBC) Medical Clinic, and the Interfaith Spiritual Care Centre. Reporting to the Director, Students, the Manager leads the development, delivery, and continuous improvement of programs that support student mental health, physical health, accessibility, and holistic wellbeing.

Responsibilities

Strategic Leadership

Providing leadership and oversight to unit coordinators, clinical staff, counsellors, medical practitioners, and volunteers, fostering a collaborative, interprofessional team environment;

Providing operational and strategic oversight for student health and wellness services, ensuring effective day-to-day operations across four key areas;

Access Resource Centre: Ensuring BC Accessibility Legislation compliance, managing medical documentation and academic accommodations for students with disabilities;

Counselling Services: Managing clinical counselling staff, promoting interprofessional team environment, overseeing

psychiatric clinic in collaboration with Northern Health, and developing wellbeing initiatives;

Student Medical Clinic: Overseeing medical staff and Northern Health providers, ensure best practices in medical care, providing flu clinics, immunization reviews, and public health awareness; and

Interfaith Spiritual Care Centre: Supporting a council of volunteers to create an interfaith space for students.

Operation Management

Leading, mentoring, and supporting a high-performing team of unionized health and wellness professionals, including coordinators, counsellors, accessibility staff, and medical clinic personnel, ensuring alignment with the University's mission and strategic direction;

Overseeing hiring, onboarding, training, and performance management processes; establishing clear evaluation methods, providing regular feedback, supporting professional development, and addressing performance issues when required;

Ensuring staff receive high-quality training, support, and access to well-maintained standard operating procedures that promote consistent, student-centred service delivery

Ensuring the integrity of student health, accessibility, and wellness records, data, and systems; establishing and monitoring metrics to evaluate service effectiveness and strategic outcomes;

Risk Management

Ensuring all Student Health and Wellness units operate in compliance with University policies, provincial and federal legislation, and professional standards, including the development, maintenance, and implementation of standard operating procedures;

Identifying institutional, operational, and student-related risks within the portfolio, and supporting the Director, Students in developing appropriate mitigation strategies to address vulnerabilities and protect student and institutional wellbeing;

Qualifications

The successful candidate will possess a Master's Degree and/or a Clinical Designation in a relevant field (Health, Counselling, Social Work, Disability Management, Administration, etc.). Additional training in health and wellness is considered an asset (Mental Health First Aid, Applied Suicide Intervention Skills Training, Violence Threat Risk Assessment, accessibility, trauma-informed care, substance use, etc.).

We are seeking the following further experience, knowledge, and skills:

Minimum 5 years of related work experience, ideally in a post-secondary environment;

Minimum 2 years of experience working within a health and wellness setting

Demonstrated understanding of privacy and confidentiality (FIPPA) within a post-secondary environment;

Demonstrated aptitude for leadership and success in motivating, engaging, and supporting individuals and team members to achieve positive organizational outcomes

Demonstrated knowledge and understanding of the health and wellness challenges facing post-secondary students;

Demonstrated ability to think strategically, weigh risks, and apply sound judgment to decision making and problem-solving, while working within a strong ethical framework

Demonstrated understanding of Duty to Accommodate; experience supporting equity, diversity, and inclusion, including direct work with diverse students;

Must have proven success in leading collaborative teams in a unionized environment with experience supervising, coaching, developing and mentoring staff;

Must be highly motivated, resilient, innovative, and deeply collaborative;

Sound knowledge of related legislation including the Public Health Act, Canada Health Act, Accessibility Legislation, Human Rights, and the National Standard for Mental Health and Well-Being for Post-Secondary Students is an asset;

Experience and/or training in areas such as Trauma-Informed Care, Harm Reduction, Health Promotion, and Public Health would be an asset; and

Demonstrated understanding of health professional standards of practice and experience leading a group of health professionals would be considered an asset.

An equivalent combination of education and experience will be considered.