

Growth and Partnerships Coordinator

Gakino’amaage: Teach For Canada

Job ID

40102

VIEW THIS JOB ONLINE: <https://www.firstnationsjob.com/jobs/40102>

LOCATION	DATE POSTED	EXPIRY DATE	
215 Spadina Ave. Suite #400, Toronto, ON Ontario	15-05-2026	11-11-2026	
TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD \$46,715 - \$54,066	1 year to less than 2 years	No degree, certificate or diploma

Job Details

Job term: Full-time, contract

Hiring salary: \$46,715 - \$54,066 per year, prorated to contract

Contract duration: Immediately – March 2027 with potential for continued employment

Location: Remote

Application method: https://teachforcanada.ca/en/wp-content/uploads/2026/03/MB_GPCoordinator-_2026.docx-2.pdf

Closing date: Until filled

Interview process: 1-hour virtual interview with a task

Requirements: Potential candidates must be First Nations, Inuit, or Métis, and reside within the Greater Toronto Area. Candidates must be registered or eligible to register with Miziwe Biik Aboriginal Employment and Training, and working with an Employment Advisor. More information on how to register with Miziwe Biik can be found under “Application Process”

Desired experience: 1 year of experience in relationship management, communications or partnership coordination. Experience working with First Nations or in the Canadian education context; Experience navigating provincial or federal government reporting cycles; Demonstrated experience in project management and tracking deliverables; and/or professional communications experience (drafting briefing notes, correspondence).

Our Approach

Education in Canada is a success story. Study after study shows that our public schools are among the best in the world. But high overall quality masks deep inequality. Only 48 percent of First Nations youth living on reserve have a high school diploma. In the North, those numbers are even lower. And, too often, teachers arrive in northern First Nations without the preparation and support they need to succeed—and stay—in the classroom. The twin challenges of teacher supply and turnover compound historical injustice and systemic inequities to produce a statistical education gap between First Nations and non-First Nations communities.

Gakino'amaage: Teach For Canada is a non-profit organization that works with northern First Nations to recruit, prepare, and support committed teachers who will increase student outcomes in the North. This model has been defined by First

Nations community partners, our Circle of Advisors, our Board of Directors, and experienced northern educators.

Our Culture

Gakino'amaage: Teach For Canada has a supportive work culture and offers a variety of benefits to its team members including access to physical and mental wellness supports, flexible hours, and professional development opportunities. In addition to these perks and benefits, Gakino'amaage: Teach For Canada also honours National Indigenous Peoples Day and the National Day of Truth and Reconciliation as statutory holidays; and the last week of every calendar year is paid time off, too!

On our team, we are fortunate to have a committed, experienced, talented, and humble group of leaders. Together, this team works hard to create a meaningful impact. If you're looking for a fast-paced, innovative, energizing, and rewarding work environment, then we want to hear from you!

Job Description

Your Responsibilities

The Growth and Partnerships Coordinator will support Gakino'amaage's fundraising, partnership, and government relations efforts by coordinating reporting requirements, maintaining accurate records in Salesforce and assisting with special projects. Reporting to the Director of Government Relations, this role will play a crucial part in ensuring that all partnerships are effectively managed, deadlines are met, and data, reporting, and internal communication systems remain accurate and up-to-date. Specific responsibilities include:

- Proposal & Report Support: Coordinate in the drafting and submission of funding proposals and reports for provincial and federal government partners.
- Internal Collaboration: Liase with Finance, Impact and Learning and Program teams to gather the data and narrative materials required for reporting.
- Executive Briefings: Support the Director of Government Relations by preparing briefing notes, backgrounds and presentations for external meetings.
- Salesforce Oversight: Maintain accurate, real-time partner profiles, communication records and funding histories in Salesforce.
- Timeline Tracking: Manage reporting deadlines, deliverables and correspondence using project management tools to ensure no deadlines are missed.
- Growth: Monitor government announcements and conduct research to identify new funding opportunities and inform partnership strategies.

Your Fit

- You are respectful of Indigenous cultures and histories: You have a deep respect for the histories, cultures, and goals of Indigenous communities in what is now known as Canada. You care that goals are reached in the right way.
- You are a builder: You are self-motivated and enjoy being challenged. You seek new opportunities and think creatively.
- You have a proven track record: You have experience in a related field and have demonstrated an ability to drive impact.
- You are results-focused: You enjoy setting goals, creating actionable plans, and being held accountable for outcomes. You reflect on results to continually improve.
- You are a collaborator: You seek to support your colleagues and their projects, working to advance the goals of your department and the organization.
- You communicate clearly and professionally: You write and speak authentically. You communicate with confidence.

- You are a relationship-builder: You build relationships with ease, you engage others around you, and you are a compelling storyteller.

Apply via https://teachforcanada.ca/en/wp-content/uploads/2026/03/MB_GPCoordinator-_2026.docx-2.pdf

This job opportunity has been made possible through Service Canada and Miziwe Biik Aboriginal Employment & Training. To be eligible for this position, candidates must be registered with Miziwe Biik Aboriginal Employment and Training and working with an Employment Advisor. In order to register with Miziwe Biik, candidates must be First Nations, Inuit, or Métis (non-status or status), they must be unemployed or underemployed, and live within the GTA (see map below). Potential candidates must register here: [Miziwe Biik Online Client Registration](#).

Gakino'amaage: Teach For Canada is an equal opportunity employer and is committed to building a diverse and inclusive team. As an organization that works with First Nations, we value Indigenous perspectives in the workplace and strongly encourage Indigenous candidates to apply.

Gakino'amaage: Teach For Canada welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the hiring process.

Downloaded from firstnationsjob.com on 29-08-2026