

Purchasing Officer

Rayacom BC

Job ID

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LOCATION	DATE POSTED	EXPIRY DATE	
Richmond, Vancouver, BC British Columbia	05-05-2026	01-11-2026	
TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD 58/hr	1 year to less than 2 years	College/CEGEP

Job Details

Languages: English

Education: College, CEGEP or other non-university certificate or diploma from a program of 1 year to 2 years

Experience: 1 year to less than 2 years

Position Available: 1

Send your CV to: rayacom.hiring@gmail.com

Newcomers, youth and indigenous people are welcome to apply.

Benefits:

Dental plan

Health care plan

Vision care benefits

Job Description

Purchase general and specialized equipment, materials or business services

Develop specifications for equipment, materials and supplies to be purchased

Consult with suppliers

Review quotations

Establish delivery schedules

Monitor progress of delivery schedules

Contact clients and suppliers to resolve problems

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