

Retail store supervisor

Fairview Husky

Job ID
39848

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LOCATION	DATE POSTED	EXPIRY DATE	
10010 110 ST, Fairview, AB Alberta	27-04-2026	24-10-2026	
TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD \$22	1 year to less than 2 years	Secondary (high) school graduation certificate

Job Details

Position: Retail Store Supervisor

Wage: \$22.00 per hour / 30 to 40 hours per Week

Job duties:

1. Supervise, assign, and coordinate the daily activities of retail sales staff and cashiers.
2. Ensure excellent customer service by resolving customer inquiries, complaints, and service issues.
3. Monitor inventory levels, coordinate merchandise replenishment, and verify product displays.
4. Authorize payments, refunds, and other transactions in accordance with company policies.
5. Train new employees and provide ongoing coaching to maintain operational standards.
6. Prepare staff work schedules and monitor attendance to ensure adequate staffing.
7. Maintain store cleanliness, safety, and compliance with company policies and health and safety regulations.
8. Prepare daily sales reports, reconcile cash receipts, and assist in achieving sales and operational targets.

Qualifications:

- Secondary(high)school graduation certificate
- 1 year to less than 2 years of work experience

Terms of Employment: : Permanent, Full time

Business Location: 10010 110 ST Fairview, AB T0H 1L0

Language : English

How to Apply

- By Mail: 10010 110 ST Fairview, AB T0H 1L0
- By Email: huskyfairview19@gmail.com