Pharmacy Manager- Retail

Weldon Pharmacy Inc.

Job ID
39619

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LOCATION	DATE POSTED	EXPIRY DATE
4676 Hastings Street, Burnaby, BC| British Columbia	08-04-2026	04-04-2027

TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD 45.00	3 years to less than 5 years	College, CEGEP or other non-university or diploma from a program of 1 year to 2 years

Job Details

Company: Weldon Pharmacy Inc.

Position: Pharmacy Manager- Retail

Address: 4676 Hastings Street, Burnaby, BC, Canada, V5C 2K5

Wage: $45.00/hour

Number of working hours: 40 hours per Week

Number of vacancies: 1

Joining date: As soon as possible

Job type: Permanent employment, Full time

Languages: English

Education: College, CEGEP or other non-university certificate or diploma from a program of 1 year to 2 years

Experience: 3 years to 5 years

Job Description

Tasks

• Manage and oversee the day-to-day operations of the retail pharmacy to ensure efficient workflow and high standards of customer service.

• Supervise, train, schedule, and coordinate staff to maintain smooth daily operations and operational efficiency.

• Develop and implement operational procedures and workplace practices to support productivity and service quality.

• Monitor inventory levels, coordinate purchasing activities with pharmacists, and maintain adequate stock of products and supplies.

• Ensure records, operational documents, and business information are maintained accurately and securely in accordance with company policies.

• Oversee budgeting, monitor revenues and expenditures, and implement cost-control strategies to support profitability and business sustainability.

• Maintain relationships with vendors, suppliers, healthcare partners, and customers to support business operations and service delivery.

• Address customer concerns and resolve operational issues in a professional and timely manner.
• Identify areas for operational improvement and implement strategies to enhance workflow efficiency and customer experience.
• Ensure compliance with workplace safety standards, company procedures, and applicable operational requirements.
• Assist in planning promotional activities and business development initiatives to support growth and community engagement.

Work conditions and physical capabilities: Fast-paced environment, Attention to detail, Work under pressure.

Personal suitability: Flexibility, Team player

How to apply

By email: hrweldonpharmacy@gmail.com

Or

By mail: 4676 Hastings Street, Burnaby, BC, Canada, V5C 2K5

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