

Financial Project Analyst

Bridge Strategies for Coast Funds

Job ID
39402

VIEW THIS JOB ONLINE: <https://www.firstnationsjob.com/jobs/39402>

LOCATION	DATE POSTED	EXPIRY DATE	
925 W Georgia St #800, Vancouver, BC British Columbia	16-03-2026	12-09-2026	
TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD 68000 to 72000	2 years to less than 3 years	Bachelor's degree

Job Details

Coast Funds is an Indigenous-led conservation finance organization created to deliver funding and services in support of coastal First Nations' goals for stewardship and economic development in the Great Bear Rainforest and Haida Gwaii - part of one of the world's last remaining coastal rainforests. As a globally recognized foundation, Coast Funds serves as a successful model of Indigenous-led conservation finance, demonstrating that First Nations' leadership and self-determination are key to permanently protecting ecologically and culturally significant places on Earth.

Today, Coast Funds continues to strengthen the well-being of First Nations and the ecological integrity of the Great Bear Coast. To date, they have approved over \$118 million towards more than 470 economic development and conservation projects in the region.

First Nations are expanding their impactful work to the marine region of the Great Bear Sea, which encompasses over 10 million hectares of marine and coastal ecosystems on the coast of BC. It is one of the most productive cold-water ecosystems in the world and has sustained coastal peoples for thousands of years.

In recognition of the newly added Great Bear Sea focus, Coast Funds and First Nations are continuing to create new opportunities through strategic engagements with government, philanthropy, and industry to secure the well-being of First Nations and ecosystems across the region. The Great Bear Sea initiative will bring an additional \$335 million of funds under Coast Funds management. Over the next 20 years, Coast Funds expects the PFP will support more than 3,000 new jobs and 200 new businesses in marine stewardship, transportation and renewable energy, sustainable fisheries, eco-cultural tourism, and manufacturing and processing.

Coast Funds has partnered with Bridge Strategies to fulfill this important hire.

To be considered for this role, please apply by sending your resume and cover letter directly to kataneh@bridgestrategies.ca. In the cover letter, please highlight why you think you are a good fit for the role and the Coast Funds team.

Job Description

The Opportunity

As a result of an internal promotion, Coast Funds is now looking for a new Financial Project Analyst to join their team. Reporting to the Finance Manager, the Financial Project Analyst will be the main point of contact for external project partners, supporting financial reporting for major projects, and preparing reports to various funders.

The role primarily supports two projects (and potentially others in future): the Marine Plan Partnership for the North Pacific Coast (MaPP), and the Marine Protected Area Network (MPAN); and secondarily assists with the financial reporting to all funders of Coast Funds.

This role collaborates closely with project managers to support effective resource allocation, procurement, contract completion and coordination, maintenance of project files, and adherence to each program's financial guidelines. Key activities include review of invoices, tracking and reporting on expenses against revenue. In addition, the preparation of annual budgets, quarterly financial reports, and financial information for grant applications and funder reporting.

Reporting to the Finance Manager, the Financial Project Analyst is an important member of a small and highly collaborative team. The successful candidate will need to be a strong relationship manager able to easily pivot between the diverse responsibilities of the position while staying organized and maintaining keen attention to detail.

Qualifications

We are seeking to speak with candidates who are organized, efficient multitaskers with a shared commitment to serving First Nations. Ideally, you have:

- 2-4 years' experience in financial reporting support, bookkeeping, or similar, with strong Excel and data management skills.
- Ability to work with financial statements and report on financial performance will be important.
- Experience executing contracts, grants, and funding agreements in a non-profit environment, would be an asset.
- Experience working in coastal and/or with First Nations communities or Indigenous-led organizations.
- Bachelor's degree in business, finance, economics, public administration, or related field. Or pursuing your CPA designation.
- Meticulously detailed, organized, and motivated. Able to coordinate complex projects with multiple players without missing anything.
- Strong interpersonal skills to create a clear understanding of expectations; strong listener and able to address escalated challenges and issues, and to positively represent the organization to clients and stakeholders. Always a team player with a positive attitude when handling complex situations.
- Excellent project management skills with an ability to balance multiple priorities to produce tangible results in a dynamic and deadline-driven work environment.
- Able to identify and look for ways to solve problems while achieving consensus.

Coast Funds strongly encourages Indigenous candidates to apply. They value the leadership, innovation, and unique perspectives that Indigenous professionals bring to their team. Indigenous knowledge, perspectives, and lived experiences are vital to and at the heart of Coast Funds' work. For Indigenous candidates, we are open to a full remote work arrangement.

Coast Funds offers a competitive salary in the range of \$68,000 to \$72,000, based on experience. Their competitive benefits package includes a flexible health and dental plan, RRSP contribution, committed colleagues, a culture of innovation, and the sense of accomplishment that comes from contributing to a small team that's working hard to make a difference in BC's coastal communities.

Coast Funds offers a hybrid model consisting of 3 days in the downtown office with 2 days working from home or a preferred remote location. The only exception is if work circumstances require more time at the office or in the community. For indigenous candidates, Coast Funds would be open to discussing a 100% remote option.

Downloaded from firstnationsjob.com on 01-09-2026