

## Social media coordinator

Jai Homes Ltd.

Job ID

**39285**

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|                                            |                  |                         |                                                                                       |
|--------------------------------------------|------------------|-------------------------|---------------------------------------------------------------------------------------|
| LOCATION                                   | DATE POSTED      | EXPIRY DATE             |                                                                                       |
| 8810 - 51 Avenue NW, Edmonton, AB  Alberta | 03-03-2026       | 30-08-2026              |                                                                                       |
| TYPE OF JOB                                | SALARY           | MIN. EXPERIENCE         | MIN. EDUCATION                                                                        |
| Full Time                                  | CAD 36.00 / hour | 1 to less than 7 months | College, CEGEP or other non-university or diploma from a program of 1 year to 2 years |

### Job Details

Social media coordinator

Company: Jai Homes Ltd.

Location: 8810 - 51 Avenue NW Edmonton, AB T6E 5E8

Salary: \$36.00 / hour

Vacancies: 1 vacancy

Terms of employment: Permanent employment, Full time 30 to 40 hours / week

Start date: As soon as possible

Job requirements

Languages

English

Education

College, CEGEP or other non-university certificate or diploma from a program of 1 year to 2 years

Experience

1 to less than 7 months

On site

Work must be completed at the physical location. There is no option to work remotely.

### Job Description

Tasks

Develop all kinds of events for publicity, fundraising and information purposes

Evaluate communication strategies and programs

Prepare written material such as reports, briefs, website content

Administer programs to promote industrial and commercial business investment in rural and urban areas

Perform administrative tasks

Advise clients on advertising or sales promotion strategies

Answer written and oral inquiries

Evaluate customer service and store environments

Conduct online marketing, E-commerce and Website promotions

Maintain database of potential franchisees, real estate locations and on-line buy/sell Internet sites

Develop marketing strategies

Maintain and manage digital database

Develop and implement marketing and advertising and sales strategies

Personal suitability: Efficient interpersonal skills, Initiative, Organized, Reliability

How to apply

By email

[resumesjaihomesltd@gmail.com](mailto:resumesjaihomesltd@gmail.com)

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