Dispatcher supervisor

Star Canada Inc

Job ID
39128

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LOCATION	DATE POSTED	EXPIRY DATE
4919 55 Avenue NW, Edmonton, AB| Alberta	13-02-2026	09-02-2027

TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD 36.00 / hour	1 year to less than 2 years	Secondary (high) school graduation certificate

Job Details

Dispatcher supervisor

Company: Star Canada Inc

Location: 4919 55 Avenue NW Edmonton, AB T6B 3S3

Salary: $36.00 / hour

Benefits: Dental Plan, Disability benefits, Health care plan

Vacancies: 1 vacancy

Terms of employment: Permanent employment, Full time 30 to 40 hours / week

Start date: As soon as possible

Job requirements

Languages

English

Education

Secondary (high) school graduation certificate

Experience

1 year to less than 2 years

On site

Work must be completed at the physical location. There is no option to work remotely.

Job Description

Tasks

Develop specific plans to prioritize

Organize tasks to accomplish the work

Co-ordinate activities with other work units or departments

Ensure smooth operation of computer equipment and machinery

Arrange for maintenance and repair work

Resolve work problems, provide technical advice and recommend measures to improve productivity and product quality

Arrange training for staff

Conduct performance reviews

Co-ordinate, assign and review work

Requisition or order materials, equipment and supplies

Organize and maintain inventory

Personal suitability: Accurate, Flexibility, Initiative, Organized, Reliability, Team player

How to apply

By email

hr@starcanada.net

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