

Assistant Foreman

Job ID
38849

Houston Landscapes Ltd.

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LOCATION	DATE POSTED	EXPIRY DATE	
260 Riverside Dr., North Vancouver, BC British Columbia	16-01-2026	12-01-2027	
TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD \$32.50h - \$34.00	2 years to less than 3 years	Secondary (high) school graduation certificate

Job Details

Houston Landscapes Ltd. is seeking an Assistant Foreman for its location in Vancouver, BC. It’s a full-time (40 hours per week), permanent position, \$32.50h - \$34.00/hour (depending on experience) paid bi-weekly. Overtime compensation is based on the current BC Employment Standards Act (1.5 times the regular wage paid if the daily hours exceed 8 hours or the weekly hours exceed 40 hours).

We offer an employee benefit plan that includes health benefits that are available after six months with the company. Two weeks of paid vacation each year.

Business Address in Lower Mainland: 260 Riverside Dr., North Vancouver, BC, V7H 1V1

To apply please use the following link: <https://houstonlandscapesetc.bamboohr.com/careers/85>

Job Description

- Job duties:
- Assist with daily inspections of landscaped areas to ensure overall presentation and condition meet Houston Landscapes’ standards and quality expectations.
 - Support the Foreman in prioritizing horticultural tasks and coordinating daily work assignments.
 - Help coordinate the activities of ground maintenance workers and assist with maintaining work records and logs.
 - Assist with estimating labour and material requirements for projects.
 - Support assigning duties to workers and help train and mentor new employees.
 - Assist in overseeing the planning and construction of landscaped environments, including ornamental trees, shrubs, flowers, lawns and softscape features.
 - Participate in and assist with the installation of paving stone patios, walkways, driveways, ponds and water features, as well as flagstone and other natural stone patios, walkways and pool decks.
 - Assist with organizing and overseeing site excavation and grading.
 - Attend meetings as required and provide updates to the Foreman or management team.
 - Act as a point of support on site in the Foreman’s absence and help ensure work is completed safely and efficiently.

Requirements:

- Must have completed high school.
- Must have a valid driver's license and be comfortable driving a Tractor, Bobcat and Pick-up truck.
- Must have at least two years of experience as a ground maintenance worker.
- Must have the ability to supervise 3 – 5 people.
- Must be willing to work in all weather conditions.
- Must be a team player, have client focus, and have excellent oral communication.
- Must be able to speak, read and write in English.

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