

Manager, retail sales

Enviroflex International Inc.

Job ID
38611

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LOCATION	DATE POSTED	EXPIRY DATE	
suite Unit 8 , 17 Brownridge Rd, Georgetown, Halton Hills, ON Ontario	09-12-2025	05-12-2026	
TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD 43.27	2 years to less than 3 years	Secondary (high) school graduation certificate

Job Details

Languages- English

Education-Secondary (high) school graduation certificate or equivalent experience

Experience- 2 years to less than 3 years

On site- Work must be completed at the physical location. There is no option to work remotely.

Wages: 43.27 hourly / 30 hours per week

Terms of employment: Permanent employment/ Full time

Availability- Evening, Morning, Day

Starts as soon as possible

Apply By email: myralove@enviroflex.com

Job Description

Responsibilities: Tasks

Direct and control daily operations

Evaluate daily operations

Plan and organize daily operations

Manage staff and assign duties

Study market research and trends to determine consumer demand, potential sales volumes and effect of competitors' operations on sales

Determine merchandise and services to be sold

Implement price and credits policies

Locate, select and procure merchandise for resale
Develop and implement marketing strategies
Plan budgets and monitor revenues and expenses
Determine staffing requirements
Resolve issues that may arise, including customer requests, complaints and supply shortages
Recruit, hire and supervise staff and/or volunteers
Oversee payroll administration
Conduct performance reviews
Supervise office and volunteer staff

Supervision: 5-10 people

Experience and specialization- Computer and technology knowledge
Accounting software
Quick Books

Area of specialization- Industrial products

Sales experience- Industrial equipment
Industrial machinery and equipment

Additional information:

Work conditions and physical capabilities
Fast-paced environment
Work under pressure
Tight deadlines
Handling heavy loads
Attention to detail
Sitting
Combination of sitting, standing, walking
Standing for extended periods

Personal suitability:

Adaptability
Collaborative
Efficiency
Goal-oriented
Hardworking
Integrity
Outgoing
Positive attitude
Proactive
Time management
Client focus
Efficient interpersonal skills

Flexibility

Judgement

Organized

Team player

Patience

Ability to multitask