

Salon Manager

Tsubaki Hair Express

Job ID
38477

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LOCATION	DATE POSTED	EXPIRY DATE	
515 Dunsmuir Street, Vancouver, BC British Columbia	17-11-2025	13-11-2026	
TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD \$38.00 per hour	5 year or more	Secondary (high) school graduation certificate

Job Details

Tsubaki Hair Express is seeking a Salon Manager for its Downtown location.

Permanent, full-time (30-40 hours per week), \$38.00 per hour. Shifts will be scheduled between 10AM and 6PM daily, as needed. Bonus available based on sales performance.

How to Apply:

* Please do not call or apply in person.

Email resume to: info@tsubakihair.com

OR mail resume to:

Tsubaki Hair Express
 515 Dunsmuir St
 Vancouver, BC
 V6B 1Y4

* Please indicate whether you are a Canadian/Permanent Resident or a Refugee Claimant with a valid Work Permit.

Job Description

Duties include:

- Plan, organize, direct, control, and evaluate the overall operations of the salon;
- Schedule clients for special event/wedding appointments;
- Address customer concerns and resolve complaints;
- Manage and complete budget and store inventory;
- Requisition or order materials, equipment, and supplies;
- Hire, train and evaluate new staff ensuring the job requirements are met;

- Train staff in job duties, safety procedures, and company policies;
- Establish work schedules and procedures;
- Supervise activities of workers;
- Implement policies and procedures for staff;
- Regular hairstyling (shampoo, cut, style, colour, blow-dry, etc.);
- Hairstyling for special occasions such as weddings;
- Analyzing hair and scalp and advising on care tips.

Requirements:

- Secondary school completion is required;
- Must have completed an apprenticeship program or college program in hairstyling plus on the job training OR have a minimum of 5 years of professional experience if no formal hairstyling training or education;
- Previous supervisory experience is an asset;
- Previous experience in Japanese wedding hairstyling is an asset;
- English language is required;
- Japanese language ability is an asset.