Dispatchers supervisor

PB03 LOGISTICS

Job ID
38236

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LOCATION	DATE POSTED	EXPIRY DATE
1100 -1631 Dickson Avenue, Kelowna, BC| British Columbia	03-10-2025	28-03-2027

TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD 36.60/ hour	1 year to less than 2 years	Secondary (high) school graduation certificate

Job Details

Location: 1100 -1631 Dickson Avenue Kelowna, BC V1Y 0B5

Salary: $36.60 / hour

Vacancies: 1 vacancy

Terms of employment: Permanent employment, Full time 30 to 40 hours / week

Start date: As soon as possible

Job requirements

Languages

English

Education

Secondary (high) school graduation certificate

Experience

1 year to less than 2 years

On site

Work must be completed at the physical location. There is no option to work remotely.

Job Description

Tasks

Develop specific plans to prioritize, Organize tasks to accomplish the work, Oversee operational logistics of the organization, Plan and organize operational logistics of the organization, Co-ordinate activities with other work units or departments, Prepare and submit reports, Ensure smooth operation of computer equipment and machinery, Arrange for maintenance and repair work, Resolve work problems, provide technical advice and recommend measures to improve productivity and product quality, Recruit and hire staff, Train workers in duties and policies, Arrange training for staff, Conduct performance reviews , Co-ordinate, assign and review work, Requisition or order materials, equipment and supplies

Personal suitability

Accurate, Client focus, Efficient interpersonal skills, Excellent oral communication, Excellent written communication, Flexibility, Initiative, Organized, Reliability, Team player

How to apply

By email

jobs.pb03logisticsltd@hotmail.com

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