

Accountant

Karen King & Associates Inc.

Job ID

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LOCATION	DATE POSTED	EXPIRY DATE	
1615 10 Ave SW suite 200, Calgary, AB Alberta	06-08-2025	01-08-2026	
TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD 36.00 hourly/32- 40 hours per week	5 year or more	Master's degree

Job Details

Job Duties:

Manage balance sheets and profit/loss statements

Train staff

Ensure accuracy and compliance to accounting standards, procedures and internal control

Make recommendations concerning cash management, insurance coverage, investment planning, retirement and estate planning

Prepare financial statements and reports

Recommend improvements to accounting systems and management practices

Develop and maintain cost findings, reporting and internal control procedure

Review and examine financial services and institutions to ensure compliance with governing legislation and regulation

Keep financial records and establish, maintain and balance various accounts using manual and computerized bookkeeping systems

Job Description

Language: English

On site: Work must be completed at the physical location. There is no option to work remotely.

Experience and specialization:

Computer and technology knowledge

Quick Books

MS Excel

Area of specialization:

Financial technology

Accounting

Who can apply for this job?

The employer accepts applications from:

Canadian citizens and permanent or temporary residents of Canada
other candidates, with or without a valid Canadian work permit

By email: info@karenking.ca

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